



**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
OF BANKS AVENUE SCHOOL
HELD AT THE SCHOOL ON TUESDAY 28 APRIL 2015 AT 6:15PM**

1. PRESENT:

Mrs Toni Burnside, Mr Aaron Reid, Mr Trevor Wilson, Mr Glenn Bongartz, Ms Noella Gould, Mrs Karen Elliott, Mr Kirk McKay, Mrs Helen Stowers, Ms Tracey Mora and Ms Tricia Carroll and Mrs Colleen Lucas (minute secretary)

2. Absent: Shannon Rogers was absent with not contact. Aaron to follow up with a phone call.

3. APOLOGIES:

4. WELCOME:

Nikki Hurrell, Dave ? Vikandra Bagrie, Lorraine Moss and Sean Wheeler, Ministry of Education.

Motion

A Reid

That all our visitors are given speaking rights at this meeting.

Carried

Ministry of Education personnel outlined to the Board the process to be completed prior to the announcement of our new school and our next steps once this is known.

5. CORRESPONDENCE:

As per the schedule

5.1. Additional Correspondence –

5.1.1. Ministry of Education – Imminent closure of Our Lady of Fatima and St Paul’s Schools and integration of a new school for the Mairehau Parish - letter of acknowledgment and wish them luck -

Colleen

Motion

A Reid

That the inwards correspondence be received.

Carried

6. REPORTS:

6.1. Principal’s Report – Toni Burnside

6.1.1. ERO Report – Very positive report. Signature required.

6.1.2. Attendance Report – refer later in the meeting

6.1.3. Leadership Day – looking at student report formats. Interim decision will come from leadership day. (Policy review set for this term) Reporting to Parents – review on Schooldocs via parent portal. Consultation with parents.

6.1.4. Personnel – staff member on extended sick leave. As a staff member we are supporting her. BOT to acknowledge – card

6.1.5. Finance

