

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
OF BANKS AVENUE SCHOOL
HELD AT THE SCHOOL ON THURSDAY 25 FEBRUARY 2021 AT 6:15PM**



1. PRESENT:

Toni Burnside, Kirk McKay, Noella Gould, Glenn Bongartz, Paul O'Donovan, Adam Hastilow, Michael Stewart, Phillip Black and Colleen Lucas (minute secretary)

2. Election of Chair - Kirk stands down as Board Chair.

2.1. Nominations called - Kirk McKay nominated and carried.

3. Deputy Chair -

3.1. Nominations called - Paul O'Donovan nominated and carried.

4. APOLOGIES: Nil

5. Delegations 2021

5.1. **HR Committee** - Toni Burnside, Principal, Kirk McKay, BoT Chair and Deputy Chair, Paul O'Donovan, Reserves - Phillip Black and Noella Gould

5.2. **Disciplinary Committee** - Kirk McKay, BoT Chair, Paul O'Donovan, Deputy Chair and Phillip Black, Noella Gould.

5.3. **Finance Committee** - Paul O'Donovan, Phillip Black. Kirk to stay on for the transition.

5.4. **Health and Safety Committee** - Toni Burnside: Principal, Mike Bennett: Caretaker, Marie Edmonds: Staff, Mike Stewart: BoT.

5.5. **Rebuild Committee** - Toni Burnside, Kirk McKay & Glenn Bongartz.

5.6. **Gym Committee** - Kirk McKay, Mike Stewart and Glenn Bongartz.

Motion **K McKay**

That the 2021 Delegations with the above sub committee names included, be adopted.

Carried

6. Public Excluded Session

Motion **K McKay**

That under Section 48 (1) of the Local Government Official Information and Meetings Act 1987, the public be excluded from the following proceedings for this meeting. The reason being to discuss a disciplinary or personnel issue, and to protect legal privilege and the privacy of natural persons.

Carried

Motion **K McKay**

That the Board ratify all decisions made in the Public Excluded session of the meeting.

Carried

7. CORRESPONDENCE:

As per the schedule

Motion **K McKay**

That the inwards correspondence be received.

Carried

8. REPORTS:

8.1. Principal's Report – Toni Burnside

8.1.1. Active Learners at the HEART

8.1.1.1. End of Year Progress Report of Target Groups 2020 - Results disappointing with mixed results across the Kahui Ako. These results can not all be as a result of Covid. Are we doing enough time on the basics? Expectations now included in the appraisal process for 2021. Reading data levels have also dropped.

8.1.1.1.1. Overview of Target Groups for 2021 - Tracey outlined the Target Overview for 2021.

8.1.1.1.2. Strategic Direction Indicators - Toni talked the board through this process. Indicators will start feeding through with the mid year review. Strategic Pillars are the constant.

8.1.2. Living HEART

8.1.3. Connecting HEART of the Community

8.1.3.1. Rebranding - Toni outlined the branding for the new school which included the new name,(Pareawa Banks Avenue School) and new logo. Discussion.

Action: Toni to go back to Craig at Branding Matters with feedback and request four more configurations to view. e.g., Keeping the font the same, what else can you do with the wording, wording circling the logo.

8.1.3.2. School Uniform - Need to have a timeline to phase in the new uniform. Toni to sort samples for displays with Jen Bourne. Soft shell jacket not a good option, to revisit this.

8.1.4. NAGs

8.1.4.1. School Charter for 2021. Presented in BoT folder and hard copy given to each BoT member at the meeting. Discussion..

8.1.4.2. Finance Report

Motion **K McKay**
That the meeting be extended for a further 15 minutes.
Carried

Motion **K McKay**
That the 2021 Banks Avenue School Charter as tabled, be ratified and forwarded to the Ministry of Education.
Carried

8.2. Finance Report -

8.2.1. **Draft Budget** - with a deficit of \$129,023 which includes 0.030FTTE reading recovery and funds of \$25,983 for an additional teacher aide for 2021.. Discussion.

Motion **K McKay**
That the budget as tabled with a deficit of \$129,023 which includes 0.30FTTE Reading Recovery staffing of \$26,100 and \$25,983 for one additional teacher aide for 2021, be ratified.
Carried

8.2.2. Physical Aggression Report - Tracey talked the Board through the statistics in this report and the plans in play for 2021 to effect change.

9. BOARD OVERVIEW 2020:

9.1. Toni has set this up for 2021. Board members are to keep an eye out for their responsibilities.

10. GENERAL BUSINESS:

10.1. New School Preparation

11. PREVIOUS MINUTES:

Motion **K McKay**

That the minutes of the meeting held on 15 December 2020, be taken as read and are accepted.

Carried

12. MATTERS ARISING:

12.1. Nil

13. Next meeting:

13.1. Thursday 25 March

13.2. Thursday 6 May

The meeting closed at 9:15pm

Signed.....K McKay, Chairperson

