

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
OF BANKS AVENUE SCHOOL
HELD AT THE SCHOOL ON THURSDAY 24th OCTOBER 2019 AT 6:15PM**



1. PRESENT:

Toni Burnside, Kirk McKay, Noella Gould, Glenn Bongartz, Adam Hastilow, Michael Stewart, Paul O'Donovan, Phil Black and Jenny Macdonald (minute secretary)

2. APOLOGIES:

3. Public Excluded Session - 6:22pm

Motion **K McKay**

That under Section 48 (1) of the Local Government Official Information and Meetings Act 1987, the public be excluded from the following proceedings for this meeting. The reason being to discuss a disciplinary or personnel issue, and to protect legal privilege and the privacy of natural persons.

Carried

Motion **K McKay**

That the Board ratify all decisions made in the Public Excluded session of the meeting.

Carried

Out of committee - 6:51pm

4. CORRESPONDENCE: as per the schedule.

4.1. St Alban's Enrolment Scheme - Toni to propose that the zoning between Banks Avenue School and Shirley Primary School be rethought out.

4.2. We could then go to the Ministry of Education and request teaching blocks - infrastructure for expansion of roll will already be on the plans for the new school build.

4.3. Toni to send a proposal to Shirley Primary School that they take zones B&C and we take the other side of Marshlands Road.

Motion **K McKay**

That Banks Avenue School proposes to request for zones D,I and J from St Albans School.

Carried

Motion **K McKay**

That Banks Avenue School proposes to change the Shirley Primary zone to incorporate the other side of Marshlands Road in our enrolment zone, if they are favourable to the idea..

Carried

Motion **K McKay**

That the inwards correspondence be received and the outwards correspondence be approved.

Carried

5. REPORTS:

5.1. Principal's Report – taken as read, presented by Toni

5.1.1. Easttle Report - prepared by Jan and presented by Toni.

5.1.1.1. Mid-year data, mid-year Student Achievement presented

5.1.2. Curriculum Area Report - prepared by Tracey and presented by Toni.

5.1.2.1. The Arts Review

5.1.3. Pareawa - Staff Presentation.

5.1.3.1. Toni will put together a blurb in collaboration with Helen and the presentation that Helen and Tamara made to Staff. She will present at the next Board meeting.

5.1.3.2. The Board discussed offering 3 options:

5.1.3.2.1. Banks Avenue School - Pareawa;

5.1.3.2.2. Pareawa - Banks Avenue School;

5.1.3.2.3. Pareawa Kura / School.

5.1.3.2.4. Remove announcement from Flexibuzz.

5.1.4. New School Build - Kirk presented and spoke to the plans and to where things are tracking.

5.1.4.1. These plans need to be finalised very soon - 1st November 2019. Kirk will send out in digital form in order to assist with the decision making.

5.1.4.2. A subcommittee to be formed to look at what can be removed and sold off from the sites.

5.1.4.3.

Motion

K McKay

The Board confirms they are happy with the developed design stage and will proceed to the next stage.

Carried

5.1.5. Staffing 2020 - Toni spoke to this.

Motion

K McKay

That the Board ratifies the appointments of: Adam Hastilow - Permanent Teaching Position; and David Erece - Learning Support Coordinator.

Carried

5.2. Behaviour Report - presented in-committee

5.3. Finance Report - presented by Toni

5.3.1. Government Donation Scheme. This was covered in the Finance sub-committee meeting and further discussion was had with the rest of the Board.

Motion

K McKay

That the Board ratifies the Finance sub-committee's decision to opt into the Government Donation Scheme for one year.

Carried

5.4. ERO - 2nd December 2019

5.4.1. They will meet with the Board to ensure that we are all on the same page and that the Board is up to date with Student Achievement, well being etc and understand the reports they receive.

5.5. Self Review Report – taken as read

6. BOARD OVERVIEW 2019:

7. PREVIOUS MINUTES:

Motion **

*That the minutes of the meeting held on **, be taken as read and are accepted.*

Carried

8. Next meeting:

8.1. Thursday 21st November 2019

8.2. Wednesday 13th November - Finance Meeting

8.3. Thursday 14th November - Health & Safety - tbc

The meeting closed at 8:48pm

SignedK McKay, Chairperson