

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
OF BANKS AVENUE SCHOOL
HELD AT THE SCHOOL ON THURSDAY 27 AUGUST 2020 AT 6:15PM**



1. PRESENT:

Toni Burnside, Kirk McKay, Noella Gould, Glenn Bongartz, Paul O'Donovan, Michael Stewart, and Colleen Lucas (minute secretary).

2. APOLOGIES: Adam Hastilow and Phillip Black

3. Public Excluded Session

Motion

K McKay

That under Section 48 (1) of the Local Government Official Information and Meetings Act 1987, the public be excluded from the following proceedings for this meeting. The reason being to discuss a disciplinary or personnel issue, and to protect legal privilege and the privacy of natural persons.

Carried

Motion

K McKay

That the Board ratify all decisions made in the Public Excluded session of the meeting.

Carried

4. CORRESPONDENCE:

As per the schedule

Motion

K McKay

That the inwards correspondence be received.

Carried

5. REPORTS:

5.1. Principal's Report – Toni Burnside

5.1.1. Active Learners at the HEART

5.1.1.1.

Mid Year Strategic Review - Toni talked the board through this report.

Covid lockdown and different levels has stalled a lot of the work programmed to be done. Strategic teams will remain in place for 2021. No work was undertaken in term 2, but teams are back underway for terms 3 & 4.

5.1.2. Living HEART

5.1.2.1.

Behavior Report - refer to in-committee

5.1.3. Connecting HEART of the Community

5.1.3.1.

Climate Change Campus - CCC Vicki Buck Initiative - We have been

invited to be connected to a new school in our area (CCC). This is a Vicki Buck initiative. She is an alternate thinker and has a big network of people to connect with. It will be located on the old AGHS site. The project has been gifted a large parcel of red zone land. Four high schools and 2 primary schools have been invited, with BAS being one of them. Children will be at the campus at different times. There will be beehives, glass houses etc., and plenty of authentic and practical learning. 20 children a year to be involved. Nuts and bolts still to be worked through. BAS is very keen to be involved. Nothing more for us to do now. We will be kept informed as the development progresses..

5.1.3.2. New School - we have big concerns around our roll numbers going into our new school with us only being built for 375. Toni has written a letter to Poto Williams, Chris Hipkins and Nicola Willis outlining our concerns. Toni and Poto Williams are to meet to discuss this further.

5.1.4. NAGs

5.1.4.1. **Application for Teacher Funding** - Toni has applied for 0.50FTTE teacher release to support staffing for the new school. The process has been slow with the MOE. "Learning at Home" is to go up on our website with all teams accessible making it easier for parents to get information. Learning packs have been prepared should we go back into lockdown. Not all children will receive a pack. In class teaching now includes practicing online learning - preparing children and ironing out any wrinkles. Digital portfolios are part of our eLearning long term plan. No discussion at Kāhui ako level regarding digital home learning. It was acknowledged at the meeting that we have had good value from the Kāhui ako and that there is good collaboration. The previous Cluster relationships were already strong and this flowed into the Kāhui ako.

BAS is ready and prepared should we have to go back into lockdown.

5.1.4.2. **Urgent Response Fund** - response to Covid - Toni has put an application into the MOE for \$37,500 to pay for additional teacher aides. We have a lot of needs for families, children not attending school for various reasons. Should not have to wait too long to hear the result of this application.

5.1.4.3. **Strategic Day for BoT & Team Leaders** - confirmed for 10 October 9:00am - 3:00pm. Leadership Team and BoT will attend. Toni to check with staff to see if anyone else wishes to attend.

5.1.4.4. **Transgender** - procedure from two schools shared. TTT to meet to discuss. Bring back to the next meeting. To be adapted for our own needs.

5.2. Finance Report

5.2.1. **Reports and Commentary for 31 July 2020** - included in folder.

6. BOARD OVERVIEW 2020:

6.1. PTA are to do some painting around the school.

6.2. Assurances -

6.2.1. BoT members to read the policy, points to discuss and then talk to the personnel managing that process.

6.3. Refer to Board Overview 2020 Document for who is responsible for reviewing which area.

7. GENERAL BUSINESS:

7.1. **School Name:** Survey results. 128 of our 280 families responded - 45%.

55% agree, 13% neutral, 31% disagree. Discussion. To check in with Tamara Rochford Kerr, Ngāi Tahu, to share the survey results and get clarity around the process for name release. The intention is to use the new name when we move to our new school.

Action

Kirk to draft community release and share with BoT - *Kirk*

7.2. New School Preparation

7.3. No news re new school from George Wall. Discussion.

Action

Contact George Wall for consent process update and progress report on new build ie. when does the build start? - *Kirk*

7.4. **Portaloos** - Toni is considering getting portaloos on site as our own infrastructure is so broken.

Action

Toni to get Zoe from MOE to come out and check toilets and advise - *Toni*

7.5. Out Zone Applications 2021 - discussion

Motion **K McKay**

There are no out of zone places available for 2021. We will, however, continue to take out of zone placements for siblings only.

Carried

8. PREVIOUS MINUTES:

Motion **K McKay**

That the minutes of the meeting held on 30 July 2020, be taken as read and are accepted.

Carried

9. MATTERS ARISING:

9.1.

10. Next meeting:

10.1. Thursday 24 September

10.2. Thursday 29 October

The meeting closed at 8:15pm

Signed.....K McKay, Chairperson