**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
OF BANKS AVENUE SCHOOL
HELD AT THE SCHOOL ON TUESDAY 15 DECEMBER 2015 AT
5:00PM**

1. **PRESENT:**
    Mrs Toni Burnside, Mr Aaron Reid, Mr Trevor Wilson, Mr Glenn Bongartz,
    Ms Noella Gould, Mr Kirk McKay, Mr David Campbell and Mrs Helen Stowers.

2. **APOLOGIES:** Colleen Lucas (secretary)

3. **Public Excluded Session**
Motion   A Reid
*That under Section 48 (1) of the Local Government Official Information and Meetings
Act 1987 the public be excluded from the following proceedings for this meeting. The
reason being to discuss a disciplinary or personnel issue, and to protect legal privilege
and the privacy of natural persons.*
                    Carried

Motion   A Reid
That the Board ratify all decisions made in the Public Excluded session of the meeting.
                    Carried

4. **CORRESPONDENCE:**
    As per the schedule
    4.1. there was no correspondence presented at this meeting.

                    Carried
5. **REPORTS:**

    5.1.   Principal's Report – Toni Burnside
        5.1.1. NAG2 - National Standards Report: Reading, Writing and Maths -
            discussion.
        5.1.2. Target Groups 2015 - End of Year Report - discussion
        5.1.3. Reading Recovery Annual Report 2015 - discussion
        5.1.4. Property Report - update for the current period. Taken as read.
Motion   T Burnside / A Reid
That the Principal's Report be adopted.
            Carried

    5.2.   Finance Report
        5.2.1. Discussion - End of year result will be clear once all payments are in
            and accounts prepared for Solutions and Services and audit.
Motion   A Reid
That the Finance Report be adopted
            Carried

    5.3.   Self Review Report –
        5.3.1. New format ready for 2016

6. **GENERAL BUSINESS:**
   6.1.

7. **PREVIOUS MINUTES:**
   Motion   A Reid
   That the minutes of the meeting held on 17 November 2015, be taken as read and are accepted.
   Carried

8. **MATTERS ARRISING:**
   8.1.

9. **Leave:**
   The following leave was granted/not granted
No leave applications presented at this meeting

10. **Next meeting:**
   10.1. Tuesday 16 February
   10.2. Tuesday 15 March

The meeting closed at 6:00 pm

Signed …………………………………………Aaron Reid, Chairperson