

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
OF BANKS AVENUE SCHOOL
HELD AT THE SCHOOL ON THURSDAY 21 November 2019 AT 6:15PM**



1. PRESENT:

Toni Burnside, Kirk McKay, Noella Gould, Glenn Bongartz, Helen Stowers, Michael Stewart and Jen Macdonald (minute secretary)

2. APOLOGIES: Glenn Bongartz - lateness

3. Public Excluded Session - 6:22pm

Motion

K McKay

That under Section 48 (1) of the Local Government Official Information and Meetings Act 1987, the public be excluded from the following proceedings for this meeting. The reason being to discuss a disciplinary or personnel issue, and to protect legal privilege and the privacy of natural persons.

Carried

Out of Committee - 6:32pm

4. CORRESPONDENCE:

As per the schedule

5. REPORTS:

5.1. Principal's Report – Toni Burnside

5.1.1. PAT testing for year 3 students - hot off the press - Toni presented to the Board

5.1.1.1. The Board was very impressed with the report. Easy to read and able to quickly make comparisons about the data.

5.1.2. Reading Recovery Funding

5.1.2.1. MOE has increased our funding from .3 to .5 for 2020.

5.1.2.2. Kirk asked if the Board was required to match the funding - Toni will check and it will be discussed further at the next meeting.

5.1.3. Key Strategic Focuses for 2020 - Toni spoke to this.

5.1.3.1. This will involve all Staff working in different focus groups: Kahui Ako; Cultural Responsiveness; Resources; Playgrounds; Bikes in School.

5.1.3.2. Toni mentioned all the work that Team Miro has put into the report.

5.1.4. ERO - emerging findings meeting on Thursday evening - 5th December - time to be confirmed.

5.2. Behaviour Report - in committee

5.3. Finance Report

- 5.3.1. No meeting held as not all committee members were available.
- 5.3.2. The decision has been made to keep Solutions & Services as our Accountants for our annual accounts for 2020.
- 5.3.3. We hope to have Colleen back on board and able to produce the monthly reports.
- 5.3.4. Banked Staffing needs to be reviewed and simplified.

Motion

K McKay

That the Finance Reports be taken as read and accepted.

Carried

5.4. Principal's Appraisal

- 5.4.1. Kirk acknowledged Toni's glowing appraisal and the excellence she brings to her position and which she uses to lead and enhance the rest of the staff.

6. GENERAL BUSINESS:

6.1. Dates for 2020 - Toni spoke to these.

6.2. New School Preparation

- 6.2.1. New Build Dashboard presented.
- 6.2.2. First meeting for the Detailed design to be held - date and time to be confirmed.
- 6.2.3. Workshops to be held in December from 3:30 - 5:30pm
- 6.2.4. The Demolition contract has not gone out to tender as yet and until this happens we are unable to tender out for the Building Contractor.
- 6.2.5. Until a contractor has been employed we will not have a move in date.

6.3. Facebook

- 6.3.1. This needs to be revisited. We need to remove the ability for people to comment and must make sure that it is monitored at all times.
- 6.3.2. Possibly look at making it a closed group.

7. PREVIOUS MINUTES:

Motion

K McKay

That the minutes of the meeting held on 24th October 2019, be taken as read and are accepted.

Carried

8. Next meeting: Tuesday 17th December at 5pm.

- 8.1. Thursday - 12th December - Finance Meeting
- 8.2. Tuesday - 10th December - Health and Safety Meeting

The meeting closed at 8:35pm

SignedK McKay, Chairperson